



# CENTRE FOR PROJECT MANAGEMENT

## COURSE REGISTRATION FORM

(Fill form and submit via email below)

**CPM Course Title:** \_\_\_\_\_

**Booking Dates:** \_\_\_\_\_

### NOMINEES

	Full Name	Designation
1.		
2.		
3.		
4.		
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9.		
10.		

### CONTACT DETAILS

**Contact person:** \_\_\_\_\_  
**Name of Organisation:** \_\_\_\_\_  
**Postal address:** \_\_\_\_\_  
**Email address:** \_\_\_\_\_  
**Office Tel & Cell:** \_\_\_\_\_

### COURSE FEE AND CONDITIONS

**Fees:** KES/USD \_\_\_\_\_ per participant.  
**(Charges cover:** tuition, training materials, a certificate, drinks and meals only)

**Mode of Payment:** Cash Deposit, Banker's Cheque, Cash Transfer/ RTGS

#### Payment Terms and Conditions:

- ✓ Fees are payable strictly in advance.
- ✓ Cancellations made within 5 working days of a course will incur a 20% cancellation fee.
- ✓ We regret that no cancellations will be accepted within 2 working days of a course, but substitutions may be made.

**The fee is payable to: Centre for Project Management**  
**A/C No. 01148232519900** Cooperative Bank, City Hall Branch Nairobi.  
**Swift code (KCOOKENA), Sort code (11035)**

Please process this booking. I accept the above payment terms and conditions.

**Name of Person Requesting:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Signature:** \_\_\_\_\_