

Centre for Project Management (CPM)

www.centreforpm.co.ke

	Venue		NAIROB		SA KIGA	LI CAPE	TOWN Z	ANZIBAR	SEYCHEI	LLES DUE	BAI CUST	FOMIZED	
				<u> </u>				tes					
TRAINING PROGRAMS	Duration	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sept	Oct	Νον	Dec
			PROJEC	T MANA	GEMENT								
CAPM - Certified Associate Project Management	2 weeks						Mor	nthly					
Certification Exam Prep PMP - Project Management Professional Certification	3 weeks						Mor	nthly					
- PMI Exam Prep Agile Practitioner Professional - PMI Exam Prep	3 weeks						Mor	nthly					
Program Management Professional - PMI Exam Prep	3 weeks							nthly					
Aid Coordination Management Information Systems						05 40	Wiel	leiny	o.t. 15				
(ACMIS)	2 weeks		03 – 14			05 – 16			04 – 15			03 – 14	
Computerized Project Management	2 weeks			03 – 14			09 – 20			08 – 19			01 – 12
Data Collection Analysis and Reporting in M&E	2 weeks		10 – 21			12 – 23			11 – 22			10 – 21	
Design and Implementation of M & E Systems	2 weeks	06 – 17			07 – 18			07 – 18			06 – 17		
Effective Management of NGO's, CBO's	2 weeks		03 – 14			05 – 16			04 – 15			03 – 14	
Grants Management	2 weeks			10 – 21			09 – 20			08 – 19			08 –19
Laboratory Project Management an Agile Approach	2 weeks	13 – 24			14 – 25			14 – 25			13 – 24		
Monitoring and Evaluation	2 weeks		03 – 14			05 – 16			04 – 15			03 – 14	
Monitoring Evaluation Accountability & Learning(MEAL				17 – 28			16 – 27			15 – 26			15 – 26
Program Management	2 weeks	20 – 31			14 – 25			14 – 25			20 – 31		
PM Softwares - Ms Project	1 Week		10 – 14			12 – 16			11 – 15			10 – 14	
Project Proposal writing & fund raising techniques	2 weeks			17 – 28			16 – 27			15 – 26	10		08 – 19
Project Budgeting and Cost Control	2 weeks	20 – 31	47		14 – 25	10		14 – 25			13 – 24	47	
Project Financing Skills	2 weeks		17 – 28	00		19 – 30	00		18 – 29			17 – 28	
Project Leadership & Governance	2 weeks	aa 17		03 – 14			02 – 13			01 – 12			01 – 12
Project Management Documentations Project Management, Monitoring and Evaluation with	2 weeks	06 – 17			07 – 18			07 – 18			06 – 17		
Ms Project	2 Weeks		03 – 14			05 – 16			04 – 15			03 – 14	
Participatory Project Planning and Management	2 weeks			03 – 14			02 – 13			01 – 12			01 – 12
Project Planning, Design and Implementation	2 weeks	06 – 17			07 – 18			14 – 25			13 – 24		
Project Monitoring and Evaluation	2 weeks		10 – 21			12 – 23			11 – 22			10 – 21	
Research, Monitoring & Evaluation in Public Sector	2 weeks			10 – 21			09 – 20			08 – 19			08 – 19
Result Based Performance Management (RBPM)	2 weeks	13 – 24			14 – 25			14 – 25			13 – 24		
Risk Management	2 weeks	10 - 24	17 – 28		14 - 20	19 – 30		14 - 20	18 – 29		10 - 24	17 – 28	
The Power Bi For M&E, Data Analytics & Management			17 - 20	03 – 14		10 - 00	02 – 13		10 - 25	01 – 12		17 - 20	01 – 12
Impact Evaluation for Projects	2 weeks	06 – 17		00 11	07 – 18		02 10	07 – 18			06 – 17		01 12
Six Sigma	2 weeks		10 – 21			12 – 23			11 – 22			10 – 21	
Tailormade PM Softwares	1 Week						ilor made	as per cli					
	BUSINESS	, FINANC	CE, ACCO	UNTING	& BANK	NG MAN	AGEMEN	IT					
Accounting for non-Profit Making Organizations	2 weeks	06 – 17			07 – 18			07 – 18			06 – 17		
Activity Based Budgeting	2 weeks		03 – 14			05 – 16			04 – 15			03 – 14	
Advanced Financial Analysis and Management	2 weeks			03 – 14			02 - 13			01 - 12			01 – 12
Advanced Health Economics	2 weeks	13 – 24			14 – 25			14 – 25			13 – 24		
Auditing and Internal Control	2 weeks		17 – 28			19 – 30			18 – 29			17 – 28	
Auditing for Internal Auditors	2 weeks			10 – 21			09 – 20			08 – 19			08 –19
Budgeting And Budgetary Control	2 weeks	20 – 31			14 – 25			14 – 25			13 – 24		
Business Planning And Continuity Management	2 weeks		10 – 21			12 – 23			11 – 22				
Cash Management and Bank Reconciliation for	2 weeks			03 – 14								10 – 21	
Accounting Officers							02 – 13					10 – 21	01 – 12
Currency and Vault Management	2 wooke	12 04		00 11	14 05		02 – 13	14 05		01 – 12	12 04	10 – 21	01 – 12
Computerized Financial Management	2 weeks	13 – 24	03 . 14		14 – 25	05 - 16	02 – 13	14 – 25	04 - 15		13 – 24		01 – 12
Computerized Financial Management	2 weeks	13 – 24	03 – 14		14 – 25	05 – 16		14 – 25	04 – 15	01 – 12	13 – 24	10 – 21 03 – 14	
Computerized Program and Budget Analysis	2 weeks 2 weeks		03 – 14	17 – 28		05 – 16	02 – 13 16 – 27		04 – 15				01 – 12 15 – 26
Computerized Program and Budget Analysis Credit Management and Risk Awareness	2 weeks 2 weeks 2 weeks	13 – 24 06 – 17			14 – 25 07 – 18			14 – 25 07 – 18		01 – 12	13 – 24 06 – 17	03 – 14	
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control	2 weeks 2 weeks 2 weeks 2 weeks		03 - 14 10 - 21	17 – 28		05 - 16 12 - 23	16 – 27	07 – 18	04 - 15 11 - 22	01 – 12 08 – 19			15 – 26
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control Effective B2B Marketing Strategies	2 weeks 2 weeks 2 weeks 2 weeks 2 weeks	06 – 17			07 – 18			07 – 18		01 – 12	06 – 17	03 – 14	
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control Effective B2B Marketing Strategies Financial Management for Donor funded Projects	2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks		10 – 21	17 – 28		12 – 23	16 – 27	07 – 18	11 – 22	01 – 12 08 – 19		03 - 14 10 - 21	15 – 26
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control Effective B2B Marketing Strategies Financial Management for Donor funded Projects Financial Analysis and Management	2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks	06 – 17		17 – 28 10 – 21	07 – 18		16 – 27 09 – 20	07 – 18		01 – 12 08 – 19 15 – 25	06 – 17	03 – 14	15 – 26 08 – 19
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control Effective B2B Marketing Strategies Financial Management for Donor funded Projects Financial Analysis and Management Financial Management for Project Accountants	2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks	06 – 17 20 – 31	10 – 21	17 – 28	07 – 18 14 – 25	12 – 23	16 – 27	07 – 18 14 – 25	11 – 22	01 – 12 08 – 19	06 – 17 13 – 24	03 - 14 10 - 21	15 – 26
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control Effective B2B Marketing Strategies Financial Management for Donor funded Projects Financial Analysis and Management Financial Management for Project Accountants Financial Management in the Public Sector	2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks	06 – 17	10 – 21 03 – 14	17 – 28 10 – 21	07 – 18	12 – 23 05 – 16	16 – 27 09 – 20	07 – 18	11 – 22 04 – 15	01 – 12 08 – 19 15 – 25	06 – 17	03 - 14 10 - 21 03 - 13	15 – 26 08 – 19
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control Effective B2B Marketing Strategies Financial Management for Donor funded Projects Financial Analysis and Management Financial Management for Project Accountants Financial Management in the Public Sector Finance and Budgetary Management	2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks	06 – 17 20 – 31	10 – 21	17 – 28 10 – 21 10 – 21	07 – 18 14 – 25	12 – 23	16 - 27 09 - 20 02 - 13	07 – 18 14 – 25	11 – 22	01 - 12 08 - 19 15 - 25 01 - 12	06 – 17 13 – 24	03 - 14 10 - 21	15 – 26 08 – 19 15 –26
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control Effective B2B Marketing Strategies Financial Management for Donor funded Projects Financial Analysis and Management Financial Management for Project Accountants Financial Management in the Public Sector Finance and Budgetary Management Financial Integrated Reporting	2 weeks 2 weeks	06 – 17 20 – 31	10 – 21 03 – 14	17 – 28 10 – 21	07 – 18 14 – 25 07 – 18	12 – 23 05 – 16	16 – 27 09 – 20	07 – 18 14 – 25 14 – 25	11 – 22 04 – 15	01 – 12 08 – 19 15 – 25	06 – 17 13 – 24 20 – 31	03 - 14 10 - 21 03 - 13	15 – 26 08 – 19
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control Effective B2B Marketing Strategies Financial Management for Donor funded Projects Financial Analysis and Management Financial Management for Project Accountants Financial Management in the Public Sector Finance and Budgetary Management Financial Integrated Reporting Financial Modelling and Valuation Anaylsis	2 weeks 2 weeks	06 - 17 20 - 31 13 - 24	10 – 21 03 – 14 17 – 28	17 – 28 10 – 21 10 – 21	07 – 18 14 – 25	12 – 23 05 – 16 19 – 30	16 - 27 09 - 20 02 - 13	07 – 18 14 – 25	11 – 22 04 – 15	01 - 12 08 - 19 15 - 25 01 - 12	06 – 17 13 – 24	03 - 14 10 - 21 03 - 13	15 – 26 08 – 19 15 –26
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control Effective B2B Marketing Strategies Financial Management for Donor funded Projects Financial Analysis and Management Financial Management for Project Accountants Financial Management in the Public Sector Finance and Budgetary Management Financial Integrated Reporting Financial Modelling and Valuation Anaylsis Fraud Detection and Prevention	2 weeks 2 weeks	06 - 17 20 - 31 13 - 24	10 – 21 03 – 14	17 – 28 10 – 21 10 – 21 03 – 14	07 – 18 14 – 25 07 – 18	12 – 23 05 – 16	16 - 27 09 - 20 02 - 13 16 - 27	07 – 18 14 – 25 14 – 25	11 – 22 04 – 15 18 – 29	01 - 12 08 - 19 15 - 25 01 - 12 08 - 19	06 – 17 13 – 24 20 – 31	03 - 14 10 - 21 03 - 13 17 - 28	15 – 26 08 – 19 15 –26 08 – 19
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control Effective B2B Marketing Strategies Financial Management for Donor funded Projects Financial Analysis and Management Financial Management for Project Accountants Financial Management for Project Accountants Financial Management in the Public Sector Finance and Budgetary Management Financial Integrated Reporting Financial Modelling and Valuation Anaylsis	2 weeks 2 weeks	06 - 17 20 - 31 13 - 24	10 – 21 03 – 14 17 – 28	17 – 28 10 – 21 10 – 21	07 – 18 14 – 25 07 – 18	12 – 23 05 – 16 19 – 30	16 - 27 09 - 20 02 - 13	07 – 18 14 – 25 14 – 25 07 – 18	11 – 22 04 – 15 18 – 29	01 - 12 08 - 19 15 - 25 01 - 12	06 - 17 13 - 24 20 - 31 06 - 17	03 - 14 10 - 21 03 - 13 17 - 28	15 – 26 08 – 19 15 –26
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control Effective B2B Marketing Strategies Financial Management for Donor funded Projects Financial Analysis and Management Financial Management for Project Accountants Financial Management in the Public Sector Finance and Budgetary Management Financial Integrated Reporting Financial Modelling and Valuation Anaylsis Fraud Detection and Prevention Logistics Management for NGOs	2 weeks 2 weeks	06 - 17 20 - 31 13 - 24 06 - 17	10 – 21 03 – 14 17 – 28 03 – 14	17 – 28 10 – 21 10 – 21 03 – 14	07 – 18 14 – 25 07 – 18 14 – 25	12 - 23 05 - 16 19 - 30 05 - 16	16 - 27 09 - 20 02 - 13 16 - 27	07 – 18 14 – 25 14 – 25	11 – 22 04 – 15 18 – 29 04 – 15	01 - 12 08 - 19 15 - 25 01 - 12 08 - 19	06 – 17 13 – 24 20 – 31	03 - 14 10 - 21 03 - 13 17 - 28 03 - 14	15 – 26 08 – 19 15 –26 08 – 19
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control Effective B2B Marketing Strategies Financial Management for Donor funded Projects Financial Analysis and Management Financial Management for Project Accountants Financial Management for Project Accountants Financial Management in the Public Sector Finance and Budgetary Management Financial Integrated Reporting Financial Modelling and Valuation Anaylsis Fraud Detection and Prevention Logistics Management for NGOs Public Procurement Project Financial Risk Management and Decision Analysis	2 weeks 2 weeks	06 - 17 20 - 31 13 - 24 06 - 17	10 – 21 03 – 14 17 – 28	17 - 28 10 - 21 10 - 21 03 - 14 10 - 21	07 – 18 14 – 25 07 – 18 14 – 25	12 – 23 05 – 16 19 – 30	16 - 27 09 - 20 02 - 13 16 - 27 02 - 13	07 – 18 14 – 25 14 – 25 07 – 18	11 – 22 04 – 15 18 – 29	01 - 12 08 - 19 15 - 25 01 - 12 08 - 19 01 - 12	06 - 17 13 - 24 20 - 31 06 - 17	03 - 14 10 - 21 03 - 13 17 - 28	15 – 26 08 – 19 15 –26 08 – 19 15 –26
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control Effective B2B Marketing Strategies Financial Management for Donor funded Projects Financial Analysis and Management Financial Management for Project Accountants Financial Management for Project Accountants Financial Management in the Public Sector Finance and Budgetary Management Financial Integrated Reporting Financial Modelling and Valuation Anaylsis Fraud Detection and Prevention Logistics Management for NGOs Public Procurement Project Financial Risk Management and Decision Analysis Macro-economics Analysis	2 weeks 2 weeks	06 - 17 20 - 31 13 - 24 06 - 17 13 - 24	10 – 21 03 – 14 17 – 28 03 – 14	17 – 28 10 – 21 10 – 21 03 – 14	07 – 18 14 – 25 07 – 18 14 – 25 07 – 18	12 - 23 05 - 16 19 - 30 05 - 16	16 - 27 09 - 20 02 - 13 16 - 27	07 - 18 14 - 25 14 - 25 07 - 18 14 - 25	11 - 22 04 - 15 18 - 29 04 - 15 04 - 15	01 - 12 08 - 19 15 - 25 01 - 12 08 - 19	06 - 17 13 - 24 20 - 31 06 - 17 20 - 31	03 - 14 10 - 21 03 - 13 17 - 28 03 - 14	15 – 26 08 – 19 15 –26 08 – 19
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control Effective B2B Marketing Strategies Financial Management for Donor funded Projects Financial Analysis and Management Financial Management for Project Accountants Financial Management for Project Accountants Financial Management in the Public Sector Finance and Budgetary Management Financial Integrated Reporting Financial Modelling and Valuation Anaylsis Fraud Detection and Prevention Logistics Management for NGOs Public Procurement Project Financial Risk Management and Decision Analysis Macro-economics Analysis Revenue Collection Management	 2 weeks 	06 - 17 20 - 31 13 - 24 06 - 17	10 - 21 03 - 14 17 - 28 03 - 14 03 - 14	17 - 28 10 - 21 10 - 21 03 - 14 10 - 21	07 – 18 14 – 25 07 – 18 14 – 25	12 - 23 05 - 16 19 - 30 05 - 16 05 - 16	16 - 27 09 - 20 02 - 13 16 - 27 02 - 13	07 – 18 14 – 25 14 – 25 07 – 18	11 - 22 04 - 15 18 - 29 04 - 15 04 - 15	01 - 12 08 - 19 15 - 25 01 - 12 08 - 19 01 - 12	06 - 17 13 - 24 20 - 31 06 - 17	03 - 14 10 - 21 03 - 13 17 - 28 03 - 14 03 - 13	15 – 26 08 – 19 15 –26 08 – 19 15 –26
Computerized Program and Budget Analysis Credit Management and Risk Awareness Credit Management, Monitoring and Control Effective B2B Marketing Strategies Financial Management for Donor funded Projects Financial Analysis and Management Financial Management for Project Accountants Financial Management for Project Accountants Financial Management in the Public Sector Finance and Budgetary Management Financial Integrated Reporting Financial Modelling and Valuation Anaylsis Fraud Detection and Prevention Logistics Management for NGOs Public Procurement Project Financial Risk Management and Decision Analysis Macro-economics Analysis	2 weeks 2 weeks	06 - 17 20 - 31 13 - 24 06 - 17 13 - 24	10 – 21 03 – 14 17 – 28 03 – 14	17 - 28 10 - 21 10 - 21 03 - 14 10 - 21	07 – 18 14 – 25 07 – 18 14 – 25 07 – 18	12 - 23 05 - 16 19 - 30 05 - 16	16 - 27 09 - 20 02 - 13 16 - 27 02 - 13	07 - 18 14 - 25 14 - 25 07 - 18 14 - 25 14 - 25	11 - 22 04 - 15 18 - 29 04 - 15 04 - 15	01 - 12 08 - 19 15 - 25 01 - 12 08 - 19 01 - 12	06 - 17 13 - 24 20 - 31 06 - 17 20 - 31	03 - 14 10 - 21 03 - 13 17 - 28 03 - 14	15 – 26 08 – 19 15 –26 08 – 19 15 –26

(IPSAS)	2 weeks	13 – 24	HUMANI	TARIAN C	07 – 18 OURSES			14 – 25			20 – 31		
Contract Management and Dispute Resolution	2 weeks	06 – 17	- CHIPAINI		14 – 25			07 – 18			06 – 17		
Disability Mainstreaming in Projects and Organizations		00 11	10 – 21		11 20	12 – 23		01 10	11 – 22		00 11	10 – 21	
Food Security and Nutrition In Humanitarian				02 14			40 07			00 10			00 10
Emergencies	2 weeks			03 – 14			16 – 27			08 – 19			08 – 19
Gender Mainstreaming and Sustainable Development	2 weeks	20 – 31			14 – 25			14 – 25			13 – 24		
Grievance Redress and Case Management	2 weeks		03 – 14			05 – 16			04 – 15			03 – 13	
Gender Mainstreaming in Project Management	2 weeks			10 – 21			02 – 13			15 – 26			08 – 19
Global Challenges and Community Development	2 weeks	13 – 24			07 – 18			14 – 25			20 – 31		
Humanitarian Response to Conflict and Disaster	2 weeks		17 – 28			19 – 30			18 – 29			17 – 28	
Management of Safetynets Projects	2 weeks			17 – 28			16 – 27			08 – 19			15 – 26
Shelter And Settlements In Emergency Situations	2 weeks	06 – 17		20	14 – 25		10 21	07 – 18		00 10	06 – 17		10 20
- · ·		00 - 17	10 – 21		14 - 25	10 00		07 - 10	11 00		00 - 17	10 01	
Non-criminal Safeguarding Investigation	2 weeks		10 – 21	47 00		12 – 23	40 07		11 – 22			10 – 21	45 00
Social Protection for a Rapidly Changing World	2 weeks			17 – 28			16 – 27			08 – 19			15 – 26
		HUMAN	RESOUR		COMMUN	ICATION							
Administration and Management	2 weeks			03 – 14			09 – 20			06 – 17			01 – 12
Effective Communication and Administration Skills	2 weeks		10 – 21			12 – 23			11 – 22			10 – 21	
Employee Relations and HR Management	2 weeks	06 – 17			07 – 18			07 – 18			06 – 17		
Executive Secretarial Course	2 weeks		03 – 14			05 – 16			04 – 15			03 – 14	
IT and Office Systems for Secretaries and PAs	2 weeks			10 – 21			09 – 20		00	08 – 19			08 –19
-	Z WEEKS			10 - 21			09 – 20			00 - 19			00-19
Human Resource Information Systems Management	2 weeks	13 – 24			14 – 25			14 – 25			13 – 24		
(HRIS)	o :		00			05 / 5			0.4			00	
Human Resource Metrics	2 weeks		03 – 14			05 – 16			04 – 15			03 – 14	
Labor Relations and Conflict Management	2 weeks			17 – 28			16 – 27			15 – 26			15 – 26
Leadership and supervisory skills development	2 weeks	20 – 31			14 – 25			14 – 25			20 – 31		
Management Development for Personal Assistants	2 weeks		10 – 21			12 – 23			11 – 22			10 – 21	
Office Administration & Communication Development	2 weeks			17 – 28			16 – 27			15 – 25			08 – 19
Office Administration & Business Methods	2 weeks	20 – 31		20	14 – 25			14 – 25		.0 20	13 – 24		10
		20 - 31	17 00		14 – 25	10 00		14 – 25	10 00		13 – 24	47 68	
Perfecting The PA and Secretary Role	2 weeks		17 – 28			19 – 30			18 – 29			17 – 28	
Policy Development and Strategic Management	2 weeks			03 – 14			02 - 13			01 – 12			01 - 12
Post Graduate Studies Program Management	2 weeks	06 – 17			07 – 18			07 – 18			06 - 17		
Proposal Writing and Presentations	2 weeks		03 – 14			05 – 16			04 – 15			03 – 14	
Public Relations and Customer Care	2 weeks			03 – 14			02 – 13			01 – 12			01 – 12
		00 47		05 - 14	07 40		02 - 13	44 05		01 - 12	40 04		01 - 12
Public Administration and Management	2 weeks	06 – 17			07 – 18			14 – 25			13 – 24		
Records and Information Management (RAIM)	2 weeks		10 – 21			12 – 23			11 – 22			10 – 21	
Strategic Leadership & Change Management in the	2 weeks			10 – 21			09 – 20			08 – 19			08 – 19
Public Sector	2 WOOKS			10 21			00 20			00 10			00 10
Supervision Mentorship and Coaching	2 weeks	13 – 24			14 – 25			14 – 25			13 – 24		
Talent Management & Succession Planning	2 weeks		17 – 28			19 – 30			18 – 29			17 – 28	
Technology for Personal and Executive Assistants	2 weeks			03 – 14			09 – 20			08 – 19			07 – 11
COMPANY OF ELECTICAL AND EXECUTIVE ASSISTATIS				0.0 - 14									
		06 - 17		03 – 14	07 – 18		00 20	14 - 25			13 – 24		0
The Changing Roles of a Modern Secretary	2 weeks	06 – 17	17 29	03 – 14	07 – 18	10 20	00 20	14 – 25	19 20		13 – 24	17 29	
			17 – 28 NERGX (19 – 30	00 20	14 – 25	18 – 29		13 – 24	<mark>17 – 2</mark> 8	
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer	2 weeks 2 weeks	E		AND ENV	RONMEN		00 20		18 – 29				
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment	2 weeks 2 weeks 2 weeks		NERGY A			IT		14 – 25 14 – 25			13 – 24 13 – 24		
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design	2 weeks 2 weeks	E			RONMEN				18 – 29 04 – 15				
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor	2 weeks 2 weeks 2 weeks 2 weeks	E	NERGY A	AND ENV	RONMEN	IT				08 – 19			
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects	2 weeks 2 weeks 2 weeks 2 weeks 2 week	E 13 – 24	NERGY A		RONMEN 14 – 25	IT	16 – 27	14 – 25		08 – 19	13 – 24	03 – 14	
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management	2 weeks 2 weeks 2 weeks 2 weeks	E	NERGY A	AND ENV	RONMEN	IT				08 – 19		03 – 14	
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects	2 weeks 2 weeks 2 weeks 2 weeks 2 week	E 13 – 24	NERGY A	AND ENV	RONMEN 14 – 25	IT		14 – 25		08 – 19	13 – 24	03 – 14	
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management	2 weeks 2 weeks 2 weeks 2 weeks 2 week 2 week	E 13 – 24	03 – 14	AND ENV	RONMEN 14 – 25	IT 05 – 16		14 – 25	04 – 15	08 – 19 15 – 25	13 – 24	03 – 14	15 – 26
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change	2 weeks 2 weeks 2 weeks 2 weeks 2 week 2 weeks 2 week 2 week	E 13 – 24 06 – 17	03 – 14	AND ENV 17 – 28	RONMEN 14 – 25 07 – 18	IT 05 – 16	16 – 27	14 – 25 07 – 18	04 – 15		13 – 24 06 – 17	03 – 14	15 – 26
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy	2 weeks 2 weeks 2 weeks 2 weeks 2 week 2 weeks 2 weeks	E 13 – 24	03 – 14	AND ENV 17 – 28	RONMEN 14 – 25	IT 05 – 16	16 – 27	14 – 25	04 – 15		13 – 24	03 – 14	15 – 26
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable	2 weeks 2 weeks 2 weeks 2 weeks 2 week 2 weeks 2 week 2 week	E 13 – 24 06 – 17	03 – 14	AND ENV 17 – 28	RONMEN 14 – 25 07 – 18	IT 05 – 16	16 – 27	14 – 25 07 – 18	04 – 15		13 – 24 06 – 17	03 – 14	15 – 26 08 – 19
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development	2 weeks 2 weeks 2 weeks 2 weeks 2 week 2 week 2 weeks 2 weeks 2 weeks	E 13 – 24 06 – 17	NERGY 4 03 – 14 10 – 21	AND ENV 17 – 28 10 – 21	RONMEN 14 – 25 07 – 18	1 T 05 – 16 12 – 23	16 – 27 09 – 20	14 – 25 07 – 18	04 – 15 11 – 22	15 – 25	13 – 24 06 – 17	03 – 14 10 – 21	15 – 26 08 – 19
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management	2 weeks 2 weeks 2 weeks 2 weeks 2 week 2 week 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31	NERGY 4 03 – 14 10 – 21	AND ENV 17 – 28	RONMEN 14 – 25 07 – 18 14 – 25	1 T 05 – 16 12 – 23	16 – 27	14 – 25 07 – 18 14 – 25	04 – 15 11 – 22		13 – 24 06 – 17 13 – 24	03 – 14 10 – 21	15 – 26 08 – 19
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management	2 weeks 2 weeks 2 weeks 2 weeks 2 week 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks	E 13 – 24 06 – 17	NERGY 4 03 - 14 10 - 21 03 - 14	AND ENV 17 – 28 10 – 21	RONMEN 14 – 25 07 – 18	17 05 - 16 12 - 23 05 - 16	16 – 27 09 – 20	14 – 25 07 – 18	04 – 15 11 – 22 04 – 15	15 – 25	13 – 24 06 – 17	03 - 14 10 - 21 03 - 13	15 – 26 08 – 19 15 –26
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management	2 weeks 2 weeks 2 weeks 2 weeks 2 week 2 week 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31	NERGY 4 03 - 14 10 - 21 03 - 14 10 - 21	AND ENV 17 – 28 10 – 21 10 – 21	RONMEN 14 – 25 07 – 18 14 – 25 14 – 25	17 05 - 16 12 - 23 05 - 16 12 - 23	16 – 27 09 – 20 02 – 13	14 – 25 07 – 18 14 – 25	04 – 15 11 – 22	15 – 25	13 – 24 06 – 17 13 – 24	03 – 14 10 – 21	15 – 26 08 – 19 15 –26
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management	2 weeks 2 weeks 2 weeks 2 weeks 2 week 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31	NERGY 4 03 - 14 10 - 21 03 - 14 10 - 21	AND ENV 17 – 28 10 – 21	RONMEN 14 – 25 07 – 18 14 – 25 14 – 25	17 05 - 16 12 - 23 05 - 16 12 - 23	16 – 27 09 – 20 02 – 13	14 – 25 07 – 18 14 – 25	04 – 15 11 – 22 04 – 15	15 – 25	13 – 24 06 – 17 13 – 24	03 - 14 10 - 21 03 - 13	15 – 26 08 – 19 15 –26
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management WASH - Water, Sanitation and Health	2 weeks 2 weeks 2 weeks 2 weeks 2 week 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31	NERGY 4 03 - 14 10 - 21 03 - 14 10 - 21	AND ENV 17 – 28 10 – 21 10 – 21	RONMEN 14 – 25 07 – 18 14 – 25 14 – 25	17 05 - 16 12 - 23 05 - 16 12 - 23	16 – 27 09 – 20 02 – 13	14 – 25 07 – 18 14 – 25	04 – 15 11 – 22 04 – 15	15 – 25	13 – 24 06 – 17 13 – 24	03 - 14 10 - 21 03 - 13	15 – 26 08 – 19 15 –26
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management WASH - Water, Sanitation and Health Climate Change Study and Sustainability	2 weeks 2 weeks 2 weeks 2 weeks 2 week 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 CLIMATI	NERGY 4 03 - 14 10 - 21 03 - 14 10 - 21	AND ENV 17 – 28 10 – 21 10 – 21	RONMEN 14 - 25 07 - 18 14 - 25 14 - 25 REEN EC	17 05 - 16 12 - 23 05 - 16 12 - 23	16 – 27 09 – 20 02 – 13	14 – 25 07 – 18 14 – 25 14 – 25	04 – 15 11 – 22 04 – 15	15 – 25	13 – 24 06 – 17 13 – 24 13 – 24	03 - 14 10 - 21 03 - 13	15 – 26 08 – 19 15 –26
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management WASH - Water, Sanitation and Health Climate Change Study and Sustainability Biodiversity Information & Sustainable Management	2 weeks 2 weeks 2 weeks 2 weeks 2 week 2 week 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 CLIMATI	NERGY 4 03 - 14 10 - 21 03 - 14 10 - 21 CHANG	17 – 28 10 – 21 10 – 21 5E AND G	RONMEN 14 - 25 07 - 18 14 - 25 14 - 25 REEN EC	17 05 - 16 12 - 23 05 - 16 12 - 23 CONOMY	16 – 27 09 – 20 02 – 13	14 – 25 07 – 18 14 – 25 14 – 25	04 - 15 11 - 22 04 - 15 11 - 22	15 – 25 01 – 12	13 – 24 06 – 17 13 – 24 13 – 24	03 - 14 10 - 21 03 - 13 10 - 21	15 – 26 08 – 19 15 –26
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management Climate Change Study and Sustainability Biodiversity Information & Sustainable Management Climate Policy and Public Finance	2 weeks 2 weeks 2 weeks 2 weeks 2 week 2 week 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 CLIMATI 20 - 31	NERGY 4 03 - 14 10 - 21 03 - 14 10 - 21 CHANG	AND ENV 17 – 28 10 – 21 10 – 21	RONMEN 14 – 25 07 – 18 14 – 25 14 – 25 REEN EC 14 – 25	17 05 - 16 12 - 23 05 - 16 12 - 23 CONOMY	16 – 27 09 – 20 02 – 13	14 – 25 07 – 18 14 – 25 14 – 25	04 - 15 11 - 22 04 - 15 11 - 22	15 – 25	13 – 24 06 – 17 13 – 24 13 – 24 13 – 24	03 - 14 10 - 21 03 - 13 10 - 21	15 – 26 08 – 19 15 –26
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management Climate Change Study and Sustainability Biodiversity Information & Sustainable Management Climate Policy and Public Finance Climate Change Planning	2 weeks 2 weeks 2 weeks 2 weeks 2 week 2 week 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 CLIMATI	NERGY 4 03 - 14 10 - 21 03 - 14 10 - 21 CHANG	17 – 28 10 – 21 10 – 21 5E AND G	RONMEN 14 - 25 07 - 18 14 - 25 14 - 25 REEN EC	17 05 - 16 12 - 23 05 - 16 12 - 23 CONOMY	16 – 27 09 – 20 02 – 13	14 – 25 07 – 18 14 – 25 14 – 25	04 - 15 11 - 22 04 - 15 11 - 22	15 – 25 01 – 12	13 – 24 06 – 17 13 – 24 13 – 24	03 - 14 10 - 21 03 - 13 10 - 21	15 – 26 08 – 19 15 –26
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management WASH - Water, Sanitation and Health Climate Change Study and Sustainable Management Climate Policy and Public Finance Climate Change Planning Climate Change - Human Rights and Health	2 weeks 2 weeks 2 weeks 2 weeks 2 week 2 week 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 CLIMATI 20 - 31	NERGY 4 03 - 14 10 - 21 03 - 14 10 - 21 CHANG	17 – 28 10 – 21 10 – 21 5E AND G	RONMEN 14 – 25 07 – 18 14 – 25 14 – 25 REEN EC 14 – 25	17 05 - 16 12 - 23 05 - 16 12 - 23 CONOMY	16 – 27 09 – 20 02 – 13	14 – 25 07 – 18 14 – 25 14 – 25	04 - 15 11 - 22 04 - 15 11 - 22	15 – 25 01 – 12	13 – 24 06 – 17 13 – 24 13 – 24 13 – 24	03 - 14 10 - 21 03 - 13 10 - 21	15 – 26 08 – 19 15 –26
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management Climate Change Study and Sustainability Biodiversity Information & Sustainable Management Climate Change Planning Climate Change Planning Climate Change - Human Rights and Health Management	2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 CLIMATI 20 - 31	NERGY 4 03 - 14 10 - 21 03 - 14 10 - 21 CHANG 10 - 21	AND ENV 17 – 28 10 – 21 10 – 21 5E AND G 03 – 14	RONMEN 14 – 25 07 – 18 14 – 25 14 – 25 REEN EC 14 – 25	12 - 23 05 - 16 12 - 23 05 - 16 12 - 23 CONOMY 12 - 23	16 - 27 09 - 20 02 - 13	14 – 25 07 – 18 14 – 25 14 – 25	04 - 15 11 - 22 04 - 15 11 - 22 11 - 22	15 – 25 01 – 12 01 – 12	13 – 24 06 – 17 13 – 24 13 – 24 13 – 24	03 - 14 10 - 21 03 - 13 10 - 21 10 - 21	15 – 26 08 – 19 15 –26 01 – 12
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management WASH - Water, Sanitation and Health Climate Change Study and Sustainable Management Climate Change Planning Climate Change Interplate Assessed Management Climate Change Planning Climate Change Planning Climate Change Interplate Assessed Menagement Climate Change Planning Climate Change Interplate Assessed Menagement Climate Change Interplate Assessed Menag	 2 weeks 	E 13 - 24 06 - 17 20 - 31 20 - 31 CLIMATI 20 - 31	NERGY 4 03 - 14 10 - 21 03 - 14 10 - 21 CHANG 10 - 21	17 – 28 10 – 21 10 – 21 5E AND G	RONMEN 14 – 25 07 – 18 14 – 25 14 – 25 REEN EC 14 – 25	12 - 23 05 - 16 12 - 23 05 - 16 12 - 23 CONOMY 12 - 23	16 – 27 09 – 20 02 – 13	14 – 25 07 – 18 14 – 25 14 – 25	04 - 15 11 - 22 04 - 15 11 - 22 11 - 22	15 – 25 01 – 12	13 – 24 06 – 17 13 – 24 13 – 24 13 – 24	03 - 14 10 - 21 03 - 13 10 - 21 10 - 21	15 – 26 08 – 19 15 –26 01 – 12
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management WASH - Water, Sanitation and Health Climate Change Study and Sustainable Management Climate Change Planning Climate Change Planning Climate Change Planning Climate Change Planning Climate Change Planning Climate Change Internet Climate Change Planning Climate Change Internet Management Carbon Market, Carbon Sequestration Potential of Projects	2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 20 - 31 13 - 24	NERGY 4 03 - 14 10 - 21 03 - 14 10 - 21 CHANG 10 - 21	AND ENV 17 – 28 10 – 21 10 – 21 5E AND G 03 – 14	RONMEN 14 – 25 07 – 18 14 – 25 14 – 25 REEN EC 14 – 25	12 - 23 05 - 16 12 - 23 05 - 16 12 - 23 CONOMY 12 - 23	16 - 27 09 - 20 02 - 13	14 - 25 07 - 18 14 - 25 14 - 25 14 - 25	04 - 15 11 - 22 04 - 15 11 - 22 11 - 22	15 – 25 01 – 12 01 – 12	13 - 24 06 - 17 13 - 24 13 - 24 13 - 24 13 - 24	03 - 14 10 - 21 03 - 13 10 - 21 10 - 21 03 - 14	15 – 26 08 – 19 15 –26 01 – 12
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management WASH - Water, Sanitation and Health Climate Change Study and Sustainability Biodiversity Information & Sustainable Management Climate Change Planning Climate Change Planning Climate Change - Human Rights and Health Management Carbon Market, Carbon Sequestration Potential of Projects Climate Change Mitigation in Developing Countries	2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 CLIMATI 20 - 31	NERGY A 03 - 14 10 - 21 03 - 14 10 - 21 CHANG 10 - 21 03 - 14	AND ENV 17 – 28 10 – 21 10 – 21 5E AND G 03 – 14	RONMEN 14 – 25 07 – 18 14 – 25 14 – 25 REEN EC 14 – 25	17 05 - 16 12 - 23 05 - 16 12 - 23 12 - 23 05 - 16	16 - 27 09 - 20 02 - 13	14 – 25 07 – 18 14 – 25 14 – 25	04 - 15 11 - 22 04 - 15 11 - 22 11 - 22 04 - 15	15 – 25 01 – 12 01 – 12	13 – 24 06 – 17 13 – 24 13 – 24 13 – 24	03 - 14 10 - 21 03 - 13 10 - 21 10 - 21 03 - 14	15 – 26 08 – 19 15 –26 01 – 12
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management Climate Change Study and Sustainability Biodiversity Information & Sustainable Management Climate Policy and Public Finance Climate Change Planning Climate Change - Human Rights and Health Management Carbon Market, Carbon Sequestration Potential of Projects Global Warming and Climate Change	2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 20 - 31 13 - 24	NERGY 4 03 - 14 10 - 21 03 - 14 10 - 21 CHANG 10 - 21	AND ENV 17 – 28 10 – 21 10 – 21 5E AND G 03 – 14	RONMEN 14 – 25 07 – 18 14 – 25 14 – 25 REEN EC 14 – 25	12 - 23 05 - 16 12 - 23 05 - 16 12 - 23 CONOMY 12 - 23	16 - 27 09 - 20 02 - 13	14 - 25 07 - 18 14 - 25 14 - 25 14 - 25	04 - 15 11 - 22 04 - 15 11 - 22 11 - 22	15 – 25 01 – 12 01 – 12	13 - 24 06 - 17 13 - 24 13 - 24 13 - 24 13 - 24	03 - 14 10 - 21 03 - 13 10 - 21 10 - 21 03 - 14	15 – 26 08 – 19 15 –26 01 – 12
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management Climate Change Study and Sustainable Management Climate Change Planning Climate Change Planning Climate Change Planning Climate Change Planning Climate Change Nutural Disaster and Climate Change Natural Disaster and Climate Change Natural Disaster and Climate Change Identification and Management	2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 20 - 31 13 - 24	NERGY A 03 - 14 10 - 21 03 - 14 10 - 21 CHANG 10 - 21 03 - 14	AND ENV 17 – 28 10 – 21 10 – 21 5E AND G 03 – 14	RONMEN 14 – 25 07 – 18 14 – 25 14 – 25 REEN EC 14 – 25	17 05 - 16 12 - 23 05 - 16 12 - 23 12 - 23 05 - 16	16 - 27 09 - 20 02 - 13	14 - 25 07 - 18 14 - 25 14 - 25 14 - 25	04 - 15 11 - 22 04 - 15 11 - 22 11 - 22 04 - 15	15 – 25 01 – 12 01 – 12	13 - 24 06 - 17 13 - 24 13 - 24 13 - 24 13 - 24	03 - 14 10 - 21 03 - 13 10 - 21 10 - 21 03 - 14	15 – 26 08 – 19 15 –26 01 – 12 15 – 26
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management Climate Change Study and Sustainability Biodiversity Information & Sustainable Management Climate Change Planning Climate Change Planning Climate Change Planning Climate Change Nutural Disaster and Climate Change Information In Developing Countries Global Warming and Climate Change Natural Disaster and Climate Change Identification and Management Climate Change Response - Individual, Community,	2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 20 - 31 13 - 24	NERGY A 03 - 14 10 - 21 03 - 14 10 - 21 CHANG 10 - 21 03 - 14	AND ENV 17 – 28 10 – 21 10 – 21 5E AND G 03 – 14 17 – 28	RONMEN 14 – 25 07 – 18 14 – 25 14 – 25 REEN EC 14 – 25	17 05 - 16 12 - 23 05 - 16 12 - 23 12 - 23 05 - 16	16 - 27 09 - 20 02 - 13 02 - 13	14 - 25 07 - 18 14 - 25 14 - 25 14 - 25	04 - 15 11 - 22 04 - 15 11 - 22 11 - 22 04 - 15	15 – 25 01 – 12 01 – 12 08 – 19	13 - 24 06 - 17 13 - 24 13 - 24 13 - 24 13 - 24	03 - 14 10 - 21 03 - 13 10 - 21 10 - 21 03 - 14 10 - 21	15 – 26 08 – 19 15 –26 01 – 12 15 – 26
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management Climate Change Study and Sustainability Biodiversity Information & Sustainable Management Climate Change Planning Climate Change Planning Climate Change - Human Rights and Health Management Carbon Market, Carbon Sequestration Potential of Projects Climate Change Mitigation in Developing Countries Global Warming and Climate Change Natural Disaster and Climate Change Idimate Change Natural Disaster and Climate Change Idimate Change Response - Individual, Community, and Organizations	2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 13 - 24 06 - 17	NERGY A 03 - 14 10 - 21 03 - 14 10 - 21 10 - 21 03 - 14 10 - 21 10 - 21	AND ENV 17 – 28 10 – 21 10 – 21 5E AND G 03 – 14 17 – 28	RONMEN 14 - 25 07 - 18 14 - 25 14 - 25 14 - 25 14 - 25 07 - 18	12 - 23 05 - 16 12 - 23 05 - 16 12 - 23 05 - 16 12 - 23	16 - 27 09 - 20 02 - 13 02 - 13	14 - 25 07 - 18 14 - 25 14 - 25 14 - 25 07 - 18	04 - 15 11 - 22 04 - 15 11 - 22 04 - 15 11 - 22	15 – 25 01 – 12 01 – 12 08 – 19	13 - 24 06 - 17 13 - 24 13 - 24 13 - 24 13 - 24	03 - 14 10 - 21 03 - 13 10 - 21 03 - 14 10 - 21	15 – 26 08 – 19 15 –26 01 – 12 15 – 26
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management WASH - Water, Sanitation and Health Climate Change Study and Sustainability Biodiversity Information & Sustainable Management Climate Change Planning Climate Change Planning Climate Change Planning Climate Change Nutlic Finance Climate Change Planning Climate Change Nutlic Finance Climate Change Nutligation in Developing Countries Global Warming and Climate Change Natural Disaster and Climate Change Identification and Management Climate Change Response - Individual, Community, and Organizations Climate Change, Water Conservation & Management	2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 13 - 24 06 - 17	NERGY 4 03 - 14 10 - 21 03 - 14 10 - 21 10 - 21 03 - 14	AND ENV 17 – 28 10 – 21 10 – 21 5E AND G 03 – 14 17 – 28 10 – 21	RONMEN 14 - 25 07 - 18 14 - 25 14 - 25 14 - 25 14 - 25 07 - 18	17 05 - 16 12 - 23 05 - 16 12 - 23 12 - 23 05 - 16	16 - 27 09 - 20 02 - 13 02 - 13 16 - 27 09 - 20	14 - 25 07 - 18 14 - 25 14 - 25 14 - 25 07 - 18	04 - 15 11 - 22 04 - 15 11 - 22 11 - 22 04 - 15	15 - 25 01 - 12 01 - 12 08 - 19 15 - 25	13 - 24 06 - 17 13 - 24 13 - 24 13 - 24 13 - 24	03 - 14 10 - 21 03 - 13 10 - 21 10 - 21 03 - 14 10 - 21	15 – 26 08 – 19 15 –26 01 – 12 15 – 26 08 – 19
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management WASH - Water, Sanitation and Health Climate Change Study and Sustainable Management Climate Change Planning Climate Change Planning Climate Change Planning Climate Change Planning Climate Change Planning Climate Change Industriation Potential of Projects Climate Change Mitigation in Developing Countries Global Warming and Climate Change Natural Disaster and Climate Change Identification and Management Climate Change Response - Individual, Community, and Organizations Climate Change, Water Conservation & Management Climate Change - Organizational Policies and Change	2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 13 - 24 06 - 17	NERGY A 03 - 14 10 - 21 03 - 14 10 - 21 10 - 21 03 - 14 10 - 21 10 - 21	AND ENV 17 – 28 10 – 21 10 – 21 5E AND G 03 – 14 17 – 28	RONMEN 14 - 25 07 - 18 14 - 25 14 - 25 14 - 25 14 - 25 07 - 18	12 - 23 05 - 16 12 - 23 05 - 16 12 - 23 05 - 16 12 - 23	16 - 27 09 - 20 02 - 13 02 - 13	14 - 25 07 - 18 14 - 25 14 - 25 14 - 25 07 - 18	04 - 15 11 - 22 04 - 15 11 - 22 04 - 15 11 - 22	15 – 25 01 – 12 01 – 12 08 – 19	13 - 24 06 - 17 13 - 24 13 - 24 13 - 24 13 - 24	03 - 14 10 - 21 03 - 13 10 - 21 03 - 14 10 - 21	15 – 26 08 – 19 15 –26 01 – 12 15 – 26 08 – 19
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management WASH - Water, Sanitation and Health Climate Change Study and Sustainability Biodiversity Information & Sustainable Management Climate Change Planning Climate Change Planning Climate Change - Human Rights and Health Management Carbon Market, Carbon Sequestration Potential of Projects Climate Change Mitigation in Developing Countries Global Warming and Climate Change Natural Disaster and Climate Change Identification and Management Climate Change Response - Individual, Community, and Organizations Climate Change, Water Conservation & Management Climate Change, Water Conservation & Management Climate Change, Water Conservation & Management Climate Change - Organizational Policies and Change Climate Change - Organizational Policies and Change Climate Change - Organizational Policies and Change	2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 13 - 24 06 - 17	NERGY A 03 - 14 10 - 21 03 - 14 10 - 21 10 - 21 03 - 14 10 - 21 10 - 21	AND ENV 17 – 28 10 – 21 10 – 21 5E AND G 03 – 14 17 – 28 10 – 21	RONMEN 14 - 25 07 - 18 14 - 25 14 - 25 14 - 25 14 - 25 07 - 18	12 - 23 05 - 16 12 - 23 05 - 16 12 - 23 05 - 16 12 - 23	16 - 27 09 - 20 02 - 13 02 - 13 16 - 27 09 - 20	14 - 25 07 - 18 14 - 25 14 - 25 14 - 25 07 - 18	04 - 15 11 - 22 04 - 15 11 - 22 04 - 15 11 - 22	15 - 25 01 - 12 01 - 12 08 - 19 15 - 25	13 - 24 06 - 17 13 - 24 13 - 24 13 - 24 13 - 24	03 - 14 10 - 21 03 - 13 10 - 21 03 - 14 10 - 21	15 – 26 08 – 19 15 –26 01 – 12 15 – 26 08 – 19
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management WASH - Water, Sanitation and Health Climate Change Study and Sustainability Biodiversity Information & Sustainable Management Climate Change Planning Climate Change Planning Climate Change - Human Rights and Health Management Carbon Market, Carbon Sequestration Potential of Projects Climate Change Mitigation in Developing Countries Global Warming and Climate Change Natural Disaster and Climate Change Identification and Management Climate Change Response - Individual, Community, and Organizations Climate Change, Water Conservation & Management Climate Change, Water Conservation & Management Climate Change, Water Conservation & Management Climate Change - Organizational Policies and Change Climate Change - Organizational Policies and Change Climate Change - Organizational Policies and Change Climate Change - Organizational Policies and Change	2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 13 - 24 06 - 17 20 - 31	NERGY A 03 - 14 10 - 21 03 - 14 10 - 21 03 - 14 10 - 21 03 - 14 10 - 21	AND ENV 17 – 28 10 – 21 10 – 21 5E AND G 03 – 14 17 – 28 10 – 21	RONMEN 14 - 25 07 - 18 14 - 25 14 - 25 14 - 25 14 - 25 07 - 18 07 - 18	12 - 23 05 - 16 12 - 23 05 - 16 12 - 23 05 - 16 12 - 23 05 - 16	16 - 27 09 - 20 02 - 13 02 - 13 16 - 27 09 - 20	14 - 25 07 - 18 14 - 25 14 - 25 14 - 25 07 - 18	04 - 15 11 - 22 04 - 15 11 - 22 04 - 15 11 - 22	15 - 25 01 - 12 01 - 12 08 - 19 15 - 25	13 - 24 06 - 17 13 - 24 13 - 24 13 - 24 06 - 17 13 - 24	03 - 14 10 - 21 03 - 13 10 - 21 03 - 14 10 - 21 03 - 14	15 – 26 08 – 19 15 –26 01 – 12 15 – 26 08 – 19
The Changing Roles of a Modern Secretary The Effective Corporate Lawyer EIA - Environmental Impact Assessment Electricity Distribution Network Planning & Design Environmental And Social Safeguards For Donor Funded Projects Energy and Environment Management Environmental Education and Climate Change Global Energy and Climate Policy Information Tools for Biodiversity Sustainable Management Land Governance and Sustainable Development Renewable Energy Planning and Management Strategic Environmental Assessment Management Climate Change Study and Sustainability Biodiversity Information & Sustainable Management Climate Change Planning Climate Change Planning Climate Change Natural Disaster and Climate Change Global Warming and Climate Change Natural Disaster and Climate Change Natural Disaster and Climate Change Climate Change Response - Individual, Community, and Organizations Climate Change, Water Conservation & Management Climate Change Response - Individual, Community, and Organizations Climate Change - Organizational Policies and Change Climate and Livelihood Resilient Community Best	2 weeks 2 weeks	E 13 - 24 06 - 17 20 - 31 20 - 31 13 - 24 06 - 17 20 - 31	NERGY A 03 - 14 10 - 21 03 - 14 10 - 21 10 - 21 03 - 14 10 - 21 10 - 21	AND ENV 17 – 28 10 – 21 10 – 21 5E AND G 03 – 14 17 – 28 10 – 21	RONMEN 14 - 25 07 - 18 14 - 25 14 - 25 14 - 25 14 - 25 07 - 18 07 - 18	12 - 23 05 - 16 12 - 23 05 - 16 12 - 23 05 - 16 12 - 23	16 - 27 09 - 20 02 - 13 02 - 13 16 - 27 09 - 20	14 - 25 07 - 18 14 - 25 14 - 25 14 - 25 07 - 18	04 - 15 11 - 22 04 - 15 11 - 22 04 - 15 11 - 22	15 - 25 01 - 12 01 - 12 08 - 19 15 - 25	13 - 24 06 - 17 13 - 24 13 - 24 13 - 24 06 - 17 13 - 24	03 - 14 10 - 21 03 - 13 10 - 21 03 - 14 10 - 21	15 – 26 08 – 19 15 –26

		PUBLIC	LEADER	SHIP AN	D GOVEF	RNANCE							
Leadership and Governance Skills	2 weeks	13 – 24			14 – 25			14 – 25			13 – 24		
Leadership and supervisory skills development	2 weeks		17 – 28			19 – 30			18 – 29			17 – 28	
Policy Development and Strategic Management	2 weeks			10 – 21			09 – 20			08 – 19			08 –19
Strategic Leadership & Change Management in the Public Sector	2 weeks	20 – 24			14 – 19			14 – 18			20 – 24		
Strategic Women Leadership Development Programme	2 weeks		10 – 21			12 – 23			11 – 22			10 – 21	
Senior Management	2 weeks			03 – 14			02 – 13			01 – 12			01 – 12
Strategic Leadership Development	2 weeks	13 – 24		00 14	14 – 25		02 - 10	14 – 25		01 - 12	13 – 24		01 12
Managing Public Health Projects	2 weeks	10 - 24	03 – 14		14 - 25	05 – 16		14 - 25	04 – 15		10 - 24	03 – 14	
Perfomance Management	2 weeks		05 - 14	17 – 28		05 - 10	16 – 27		04 - 15	08 – 19		03 - 14	15 – 26
		06 17		17 - 20	07 – 18		10 - 27	07 – 18		00 - 19	06 – 17		15 – 20
Management Skills for Excellence	2 weeks	06 – 17	40 04		07 - 18	40.00		07 - 16	44 00		06 - 17	40 04	
Management Advancement Program	2 weeks		10 – 21	40 04		12 – 23			11 – 22	45 05		10 – 21	00 10
Senior Executive Development	2 weeks			10 – 21			09 – 20			15 – 25			08 – 19
Management Development for Personal Assistants	2 weeks	20 – 31			14 – 25			14 – 25			13 – 24		
International Business Strategy	2 weeks		03 – 14			05 – 16			04 – 15			03 – 13	
Strategy and Balance Scorecard Development	2 weeks			10 – 21			02 – 13			01 – 12			15 –26
Strategy Leadership and Change Management	2 weeks	13 – 24			07 – 18			14 – 25			20 – 31		
The Balanced Scorecard and Certification	2 weeks		17 – 28			19 – 30			18 – 29			17 – 28	
Policy Development and Strategic Management	2 weeks			03 – 14			16 – 27			08 – 19			08 – 19
Policy Advocacy and Lobbying	2 weeks	20 – 31			14 – 25			14 – 25			13 – 24		
Strategic Leadership Skills For Managers and	2 wooko		17 – 28			19 – 30			18 – 29			17 – 28	
Executives	2 weeks								10 - 29			17 – 20	
	_	PR	OCUREM	ENT AND	LOGIST	ICS							
Contract Management & Effective Negotiation	2 weeks	06 – 17			07 – 18			07 – 18			06 – 17		
Contract Preparation and Bid Evaluation	2 weeks		03 – 14			05 – 16			04 – 15			03 – 13	
Effective Fleet Management	2 weeks			03 - 14			02 - 13			01 – 12			01 – 12
Enhanced Efficiency In Managing Public Procurement	2 weeks	13 – 24			14 – 25			14 – 25			13 – 24		
Green /Sustainable Procurement Procedures For	2 weeks		17 – 28			19 – 30			18 – 29			17 – 28	
World Bank Funded Projects			17 - 20			19 - 50			10 - 23			17 - 20	
Donor Funded Procurement	2 weeks			03 – 14			16 – 27			08 – 19			08 – 19
Inventory & Stock Control Management	2 weeks	20 – 31			14 – 25			14 – 25			13 – 24		
Logistics and Supply Chain Management	2 weeks		10 – 21			12 – 23			11 – 22			10 – 21	
Logistics Management for NGOs	2 weeks			03 – 14			02 – 13			01 – 12			01 – 12
Logistics and Events Management	2 weeks	13 – 24			14 – 25			14 – 25			13 – 24		
Performance-Based Contracting	2 weeks		03 – 14			05 – 16			04 – 15			03 – 14	
Project Management Procurement Framework	2 weeks			17 – 28			16 – 27			08 – 19			15 – 26
Occupational Health and Safety	2 weeks	06 – 17			07 – 18			07 – 18			06 – 17		
Procurement and Asset Management	2 weeks		10 – 21			12 – 23			11 – 22			10 – 21	
Procurement fraud detection and prevention	2 weeks			10 – 21			09 – 20			15 – 25			08 – 19
Procurement For Donor Funded Projects	2 weeks	20 – 31			14 – 25			14 – 25			13 – 24		
Procurement, Contract Management and Effective						0.5 4.0							
Negotiation	2 weeks		03 – 14			05 – 16			04 – 15			03 – 13	
Procurement Auditing	2 weeks			03 – 14			02 – 13			01 – 12			01 – 12
Sustainable Procurement Procedures	2 weeks	06 – 17			07 – 18			07 – 18			06 – 17		
Quality Assurance and Control	2 weeks		10 – 21			12 – 23			11 – 22			10 – 21	
Warehouse Operations & Performance Measures	2 weeks			17 – 28			16 – 27			08 – 19			15 – 26
World Bank Procurement Guidelines and Regulations	2 weeks	13 – 24		20	14 – 25		2.	14 – 25		00 10	13 – 24		10 20
		.0 24	IT /	SOFTWA				20					
Office Computer Skills	2 weeks		03 – 14			05 – 16			04 – 15			03 – 13	
•			05 - 14	17 – 28		03 - 10	16 – 27		04 - 15	15 – 25		03 - 13	08 – 19
Cloud Computing for Enterprises	2 weeks	06 47		17 – 28	07 40		10 - 27	07 40		15 – 25	06 47		00 - 19
Data Protection Course	2 weeks	06 – 17	10 01		07 – 18	10 00		07 – 18	11 00		06 – 17	10 01	
Digital Filing and Record Management	2 weeks		10 – 21			12 – 23	00		11 – 22			10 – 21	
Digital Innovation	2 weeks			03 – 14			02 – 13			01 – 12			01 – 12
	2 weeks	06 – 17			07 – 18			07 – 18			06 – 17		
Social Media Integration													
Social Media Integration Advanced Microsoft Excel	1 week		03 – 07			05 – 09			04 – 08			03 – 07	
-	1 week 1 week		03 – 07	03 – 07		05 – 09	02 – 06		04 – 08	01 – 05		03 – 07	01 – 05
Advanced Microsoft Excel		06 – 17	03 – 07	03 – 07	07 – 18	05 – 09	02 – 06	14 – 25	04 – 08	01 – 05	13 – 24	03 – 07	01 – 05
Advanced Microsoft Excel Ms Project for Project Managers	1 week	06 – 17	03 – 07 10 – 14	03 – 07	07 – 18	05 – 09 12 – 16	02 – 06		04 – 08 11 – 15	01 – 05	13 – 24	03 – 07 10 – 14	



PLEASE NOTE

All Courses are customized to the client's training needs [Sector/ Field / Certifying Body]

The dates are subject to change, kindly confirm before booking or fee payment

The above calendar is not exhaustive on available CPM courses, new courses come up often due to client's training needs and expectations. Check website for more courses

CPM team is able to offer customised and tailored courses as per client's: Scope, Training needs, Certifying body, Budget, Schedule, Nominee(s) and/or Venue