TRAINING CALENDAR 2026

Centre for Project Management (CPM)

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NAIROBI | MOMBASA | KIGALI | CAPE TOWN | ZANZIBAR | SEYCHELLES | DUBAI | CUSTOMIZED

TRAINING PROGRAMS	Duration	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
PROJECT MANAGEMENT													
CAPM - Certified Associate Project Management Certification Exam Prep	2 weeks	Monthly											
PMP - Project Management Professional Certification - PMI Exam Prep	3 weeks	Monthly											
Agile Practitioner Professional - PMI Exam Prep	3 weeks	Monthly											
Program Management Professional - PMI Exam Prep	3 weeks	Monthly											
Aid Coordination Management Information Systems (ACMIS)	2 weeks		09 – 20			04 – 15			03 – 14			02 – 13	
Computerized Project Management	2 weeks			02 – 13			08 – 19			07 – 18			07 – 18
Data Collection Analysis and Reporting in M&E	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Design and Implementation of M & E Systems	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Effective Management of NGO's, CBO's	2 weeks		02 – 13			04 – 15			03 – 14			02 – 13	
Grants Management	2 weeks			05 – 16			08 – 19			07 – 18			07 – 18
Laboratory Project Management an Agile Approach	2 weeks	12 – 23			13 – 24			13 – 24			12 – 23		
Monitoring and Evaluation	2 weeks		02 – 13			04 – 15			03 – 14			02 – 13	
Monitoring Evaluation Accountability & Learning(MEAL)	2 weeks			16 – 27			15 – 26		14 – 25				07 – 18
Program Management	2 weeks	19 – 30			13 – 24			13 – 24			19 – 30		
PM Softwares - Ms Project	1 Week		09 – 13			11 – 15			10 – 14			09 – 13	
Project Proposal writing & fund raising techniques	2 weeks			16 – 27			15 – 26		14 – 25				07 – 18
Project Budgeting and Cost Control	2 weeks	19 – 30			13 – 24			13 – 24			12 – 23		
Project Financing Skills	2 weeks		16 – 27			18 – 29		17 – 28				16 – 27	
Project Leadership & Governance	2 weeks			02 – 13			01 – 12			07 – 18			07 – 18
Project Management Documentations	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Project Management, Monitoring and Evaluation with Ms Project	2 Weeks		02 – 13			04 – 15			03 – 14			02 – 13	
Participatory Project Planning and Management	2 weeks			02 – 13			01 – 12		31 – 11				01 – 12
Project Planning, Design and Implementation	2 weeks	05 – 16			06 – 17			13 – 24			12 – 23		
Project Monitoring and Evaluation	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Research, Monitoring & Evaluation in Public Sector	2 weeks			09 – 20			08 – 19			07 – 18			07 – 18
Result Based Performance Management (RBPM)	2 weeks	12 – 23			13 – 24			13 – 24			12 – 23		
Risk Management	2 weeks		16 – 27			18 – 29		17 – 28				16 – 27	
The Power Bi For M&E, Data Analytics & Management	2 weeks			02 – 13			01– 12		31 – 11				30 – 11
Impact Evaluation for Projects	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Six Sigma	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Tailormade PM Softwares	1 Week	Tailor made as per client											
BUSINESS, FINANCE, ACCOUNTING & BANKING MANAGEMENT													
Accounting for non-Profit Making Organizations	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Activity Based Budgeting	2 weeks		02 – 13			04 – 15			03 – 14			02 – 13	
Advanced Financial Analysis and Management	2 weeks			02 – 13			01 – 12			07 – 18			07 – 18
Advanced Health Economics	2 weeks	12 – 23			13 – 24			13 – 24			12 – 23		
Auditing and Internal Control	2 weeks		16 – 27			18 – 29		17 – 28				16 – 27	
Budgeting And Budgetary Control	2 weeks			09 – 20			08 – 19			07 – 18			08 –19
Auditing for Internal Auditors	2 weeks	19 – 30			13 – 24			13 – 24			12 – 23		
Business Planning And Continuity Management	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Cash Management and Bank Reconciliation for Accounting Officers	2 weeks			02 – 13			01 – 12		31 – 11				30 – 11
Currency and Vault Management	2 weeks	12 – 23			13 – 24			13 – 24			12 – 23		
Computerized Financial Management	2 weeks		02 – 13			04 – 15			03 – 14			02 – 13	
Computerized Program and Budget Analysis	2 weeks			16 – 27			15 – 26			07 – 18			07 – 18
Credit Management and Risk Awareness	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Credit Management, Monitoring and Control	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Effective B2B Marketing Strategies	2 weeks			09 – 20			08 – 19		14 – 25				07 – 18
Financial Management for Donor funded Projects	2 weeks	19 – 30			13 – 24			13 – 24			12 – 23		
Financial Analysis and Management	2 weeks		02 – 13			04 – 15			03 – 14			02 – 13	
Financial Management for Project Accountants	2 weeks			09 – 20			02 – 13		31 – 11				15 –26
Financial Management in the Public Sector	2 weeks	12 – 23			06 – 17			13 – 24			19 – 30		
Finance and Budgetary Management	2 weeks		16 – 27			18 – 29		17 – 28				16 – 27	
Financial Integrated Reporting	2 weeks			02 – 13			15 – 26			07 – 18			07 – 18
Financial Modelling and Valuation Anaylsis	2 weeks	05 – 16			13 – 24			06 – 17			05 – 16		
Fraud Detection and Prevention	2 weeks		02 – 13			04 – 15			03 – 14			02 – 13	
Logistics Management for NGOs	2 weeks			09 – 20			01 – 12		31 – 11				15 –26
Public Procurement	2 weeks	12 – 23			06 – 17			13 – 24			19 – 30		
Project Financial Risk Management and Decision Analysis	2 weeks		02 – 13			04 – 15			03 – 14			02 – 13	
Macro-economics Analysis	2 weeks			16 – 27			15 – 26			07 – 18			07 – 18
Revenue Collection Management	2 weeks	12 – 23			06 – 17			13 – 24			19 – 30		
Value Chain Analysis and Development	2 weeks		16 – 27			18 – 29		17 – 28				16 – 27	
Value For Money	2 weeks			02 – 13			15 – 26			07 – 18			07 – 18

Course	Duration												
International Public Sector Accounting Standards (IPSAS)	2 weeks	12 – 23			13 – 24			13 – 24			19 – 30		
HUMANITARIAN COURSES													
Contract Management and Dispute Resolution	2 weeks	05 – 16			13 – 24			06 – 17			05 – 16		
Disability Mainstreaming in Projects and Organizations	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Food Security and Nutrition In Humanitarian Emergencies	2 weeks			02 – 13			15 – 26			07 – 18			07 – 18
Gender Mainstreaming and Sustainable Development	2 weeks	19 – 30			13 – 24			13 – 24			12 – 23		
Grievance Redress and Case Management	2 weeks		02 – 13			04 – 15			03 – 14			03 – 13	
Gender Mainstreaming in Project Management	2 weeks		09 – 20				01 – 12			14 – 25			07 – 18
Global Challenges and Community Development	2 weeks	12 – 23			13 – 24			13 – 24			19 – 30		
Humanitarian Response to Conflict and Disaster	2 weeks		16 – 27			18 – 29			17 – 28			16 – 27	
Management of Safetynets Projects	2 weeks			16 – 27			15 – 26			07 – 18			07 – 18
Shelter And Settlements In Emergency Situations	2 weeks	05 – 16			13 – 24			06 – 17			05 – 16		
Non-criminal Safeguarding Investigation	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Social Protection for a Rapidly Changing World	2 weeks						15 – 26			07 – 18			07 – 18
PUBLIC RELATIONS													
Administration and Management	2 weeks			02 – 13			08 – 19			05 – 16			30 – 11
Effective Communication and Administration Skills	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Employee Relations and HR Management	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Executive Secretarial Course	2 weeks		02 – 13			04 – 15			03 – 14			02 – 13	
IT and Office Systems for Secretaries and PAs	2 weeks		09 – 20				08 – 19			07 – 18			08 – 19
Human Resource Information Systems Management (HRIS)	2 weeks	12 – 23			13 – 24			13 – 24			12 – 23		
Human Resource Metrics	2 weeks		02 – 13			04 – 15			03 – 14			02 – 13	
Labor Relations and Conflict Management	2 weeks			16 – 27			15 – 26			14 – 25			07 – 18
Leadership and supervisory skills development	2 weeks	19 – 30			13 – 24			13 – 24			19 – 30		
Management Development for Personal Assistants	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Office Administration & Communication Development	2 weeks			16 – 27			15 – 26			14 – 25			07 – 18
HUMAN RESOURCE AND COMMUNICATION													
Administration and Management	2 weeks			02 – 13			08 – 19			05 – 16			30 – 11
Effective Communication and Administration Skills	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Employee Relations and HR Management	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Executive Secretarial Course	2 weeks		02 – 13			04 – 15			03 – 14			02 – 13	
IT and Office Systems for Secretaries and PAs	2 weeks		09 – 20				08 – 19			07 – 18			08 –19
Human Resource Information Systems Management (HRIS)	2 weeks	12 – 23			13 – 24			13 – 24			12 – 23		
Human Resource Metrics	2 weeks		02 – 13			04 – 15			03 – 14			02 – 13	
Labor Relations and Conflict Management	2 weeks			16 – 27			15 – 26			14 – 25			07 – 18
Leadership and supervisory skills development	2 weeks	19 – 30			13 – 24			13 – 24			19 – 30		
Management Development for Personal Assistants	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Office Administration & Communication Development	2 weeks			16 – 27			15 – 26			14 – 25			07 – 18
Office Administration & Business Methods	2 weeks	19 – 30			13 – 24			13 – 24			12 – 23		
Perfecting The PA and Secretary Role	2 weeks		16 – 27			18 – 29			17 – 28			16 – 27	
Policy Development and Strategic Management	2 weeks			02 – 13			01 – 12			07 – 18			07 – 18
Post Graduate Studies Program Management	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Proposal Writing and Presentations	2 weeks		02 – 13			04 – 15			03 – 14			02 – 13	
Public Relations and Customer Care	2 weeks			02 – 13			01 – 12			31 – 11			30 – 11
Public Administration and Management	2 weeks	05 – 16			06 – 17			13 – 24			12 – 23		
Records and Information Management (RAIM)	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Strategic Leadership & Change Management in the Public Sector	2 weeks		09 – 20				08 – 19			07 – 18			07 – 18
Supervision Mentorship and Coaching	2 weeks	12 – 23			13 – 24			13 – 24			12 – 23		
Talent Management & Succession Planning	2 weeks		16 – 27			18 – 29			17 – 28			16 – 27	
Technology for Personal and Executive Assistants	2 weeks			02 – 13			08 – 19			07 – 18			07 – 11
The Changing Roles of a Modern Secretary	2 weeks	05 – 16			06 – 17			13 – 24			12 – 23		
The Effective Corporate Lawyer	2 weeks		16 – 27			18 – 29			17 – 28			16 – 27	
ENERGY AND ENVIRONMENT													
EIA - Environmental Impact Assessment	2 weeks	12 – 23			13 – 24			13 – 24			12 – 23		
Electricity Distribution Network Planning & Design	2 weeks		02 – 13			04 – 15			03 – 14			02 – 13	
Environmental And Social Safeguards For Donor Funded Projects	2 week			16 – 27			15 – 26			07 – 18			07 – 18
Energy and Environment Management	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Environmental Education and Climate Change	2 week		09 – 20			11 – 22			10 – 21			09 – 20	
Global Energy and Climate Policy	2 weeks		09 – 20				08 – 19			14 – 25			07 – 18
Information Tools for Biodiversity Sustainable Management	2 weeks	19 – 30			13 – 24			13 – 24			12 – 23		
Land Governance and Sustainable Development	2 weeks		02 – 13			04 – 15			03 – 14			02 – 13	
Renewable Energy Planning and Management	2 weeks		09 – 20				01 – 12			31 – 11			15 –26
Strategic Environmental Assessment Management	2 weeks	19 – 30			13 – 24			13 – 24			12 – 23		
WASH - Water, Sanitation and Health	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
CLIMATE CHANGE AND GREEN ECONOMY													
Climate Change Study and Sustainability	2 weeks	19 – 30			13 – 24			13 – 24			12 – 23		
Biodiversity Information & Sustainable Management	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Climate Policy and Public Finance	2 weeks			02 – 13			01 – 12			31 – 11			30 – 11
Climate Change Planning	2 weeks	12 – 23			13 – 24			13 – 24			12 – 23		
Climate Change - Human Rights and Health Management	2 weeks		02 – 13			04 – 15			03 – 14			02 – 13	

Course	Duration												
Carbon Market, Carbon Sequestration Potential of Projects	2 weeks			16 – 27		15 – 26				07 – 18			07 – 18
Climate Change Mitigation in Developing Countries	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Global Warming and Climate Change	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Natural Disaster and Climate Change Identification and Management	2 weeks			09 – 20		08 – 19				14 – 25			07 – 18
Climate Change Response - Individual, Community, and Organizations	2 weeks	19 – 30			13 – 24			13 – 24			12 – 23		
Climate Change, Water Conservation & Management	2 weeks		02 – 13		04 – 15				03 – 14			02 – 13	
Climate Change - Organizational Policies and Change	2 weeks			09 – 20			01 – 12			31 – 11			15 –26
Climate and Livelihood Resilient Community Best Practices	2 weeks	12 – 23			06 – 17			13 – 24			19 – 30		
Global Energy and Climate Policy	2 weeks		16 – 27			18 – 29		17 – 28				16 – 27	
Waste Management	2 weeks			02 – 13			01 – 12			31 – 11			30 – 11
PUBLIC LEADERSHIP AND GOVERNANCE													
Leadership and Governance Skills	2 weeks	12 – 23			13 – 24			13 – 24			12 – 23		
Leadership and supervisory skills development	2 weeks		16 – 27			18 – 29		17 – 28				16 – 27	
Policy Development and Strategic Management	2 weeks			09 – 20		08 – 19				07 – 18			08 – 19
Strategic Leadership & Change Management in the Public Sector	2 weeks	20 – 24			13 – 24			14 – 18			20 – 24		
Strategic Women Leadership Development Programme	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Senior Management	2 weeks			02 – 13			01 – 12			31 – 11			30 – 11
Strategic Leadership Development	2 weeks	12 – 23			13 – 24			13 – 24			12 – 23		
Managing Public Health Projects	2 weeks		02 – 13		04 – 15				03 – 14			02 – 13	
Perfomance Management	2 weeks			16 – 27		15 – 26				07 – 18			07 – 18
Management Skills for Excellence	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Management Advancement Program	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Senior Executive Development	2 weeks			09 – 20		08 – 19				14 – 25			07 – 18
Management Development for Personal Assistants	2 weeks	19 – 30			13 – 24			13 – 24			12 – 23		
International Business Strategy	2 weeks		02 – 13		04 – 15				03 – 14			02 – 13	
Strategy and Balance Scorecard Development	2 weeks			09 – 20			01 – 12			31 – 11			15 –26
Strategy Leadership and Change Management	2 weeks	12 – 23			06 – 17			13 – 24			19 – 30		
The Balanced Scorecard and Certification	2 weeks		16 – 27			18 – 29		17 – 28				16 – 27	
Policy Development and Strategic Management	2 weeks			02 – 13			15 – 26			07 – 18			07 – 18
Policy Advocacy and Lobbying	2 weeks	19 – 30			13 – 24			13 – 24			12 – 23		
Strategic Leadership Skills For Managers and Executives	2 weeks		16 – 27			18 – 29		17 – 28				16 – 27	
PROCUREMENT AND LOGISTICS													
Contract Management & Effective Negotiation	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Contract Preparation and Bid Evaluation	2 weeks		02 – 13		04 – 15				03 – 14			02 – 13	
Effective Fleet Management	2 weeks			02 – 13			01 – 12			07 – 18			07 – 18
Enhanced Efficiency In Managing Public Procurement	2 weeks	12 – 23			13 – 24			13 – 24			12 – 23		
Green /Sustainable Procurement Procedures For World Bank Funded Projects	2 weeks		16 – 27			18 – 29		17 – 28				16 – 27	
Donor Funded Procurement	2 weeks			02 – 13			15 – 26			07 – 18			07 – 18
Inventory & Stock Control Management	2 weeks	19 – 30			13 – 24			13 – 24			12 – 23		
Logistics and Supply Chain Management	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Logistics Management for NGOs	2 weeks			02 – 13			01 – 12			07 – 18			30 – 11
Logistics and Events Management	2 weeks	12 – 23			13 – 24			13 – 24			12 – 23		
Performance-Based Contracting	2 weeks		02 – 13		04 – 15				03 – 14			02 – 13	
Project Management Procurement Framework	2 weeks			16 – 27		15 – 26				07 – 18			07 – 18
Occupational Health and Safety	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Procurement and Asset Management	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Procurement fraud detection and prevention	2 weeks			09 – 20		08 – 19				14 – 25			07 – 18
Procurement For Donor Funded Projects	2 weeks	19 – 30			13 – 24			13 – 24			12 – 23		
Procurement, Contract Management and Effective Negotiation	2 weeks		02 – 13		04 – 15				03 – 14			02 – 13	
Procurement Auditing	2 weeks			02 – 13			01 – 12			07 – 18			30 – 11
Sustainable Procurement Procedures	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Quality Assurance and Control	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Warehouse Operations & Performance Measures	2 weeks			16 – 27		15 – 26				07 – 18			07 – 18
World Bank Procurement Guidelines and Regulations	2 weeks	12 – 23			13 – 24			13 – 24			12 – 23		
IT / SOFTWARES													
Office Computer Skills	2 weeks		02 – 13		04 – 15				03 – 14			02 – 13	
Cloud Computing for Enterprises	2 weeks			16 – 27		15 – 26				14 – 25			07 – 18
Data Protection Course	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Digital Filing and Record Management	2 weeks		09 – 20			11 – 22			10 – 21			09 – 20	
Digital Innovation	2 weeks			02 – 13			01 – 12			07 – 18			30 – 11
Social Media Integration	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Advanced Microsoft Excel	1 week		02 – 06		04 – 08				03 – 07			02 – 06	
Ms Project for Project Managers	1 week			02 – 06			08 – 12			07 – 11			07 – 11
Search Engine Optimization and Analytics	2 weeks	05 – 16			06 – 17			13 – 24			12 – 23		
Power BI, Data Analytics and Management	1 week		09 – 13			11 – 15			10 – 14			09 – 13	
Statistical Analysis in SPSS	2 weeks			02 – 13			01 – 12			07 – 18			30 – 11
Utility Network Data Modelling in GIS	2 weeks	05 – 16			06 – 17			06 – 17			05 – 16		
Statar	1 week		17 – 21			19 – 23			18 – 22			16 – 20	
Practical SCADA and Telemetry System	2 weeks			16 – 27		15 – 26				14 – 25			07 – 18

TRAINER CERTIFICATIONS

PLEASE NOTE

All Courses are customized to the client's training needs **[Sector/ Field / Certifying Body]**

The dates are subject to change, kindly confirm before booking or fee payment

The above calendar is not exhaustive on **CPM** courses, new courses come up often due to client's training needs and expectations. Check website for more courses

CPM team is able to offer customised and tailored courses as per client's: **Scope, Training needs, Certifying body, Budget, Schedule, Nominee(s) and/or Venue**